



**TOWN OF NEWFANE
TOWN BOARD MEETING AGENDA
MAY 27, 2026 at 7:00PM**

PRAYER & PLEDGE

FILED WITH TOWN CLERK

- TOURISM COMMITTEE MEETING MINUTES OF MAY 5, 2026
- DITCHING COMMITTEE MEETING MINUTES OF MAY 11, 2026
- TOWN CLERK MONTHLY REPORT TO THE SUPERVISOR FOR APRIL, 2026

APPROVE PREVIOUS MEETING MINUTES

- BOARD MEETING MINUTES OF APRIL 22, 2026
- PUBLIC HEARING MINUTES OF MAY 14, 2026

COMMUNICATIONS AND PETITIONS

- TOWN CLERK - NONE

DRAFT



Tourism Board Meeting
May 5, 2026 - 8:30am
Newfane Town Hall Community Room

1. Attendance

a. Board Members

- Gina Guido-Redden - Chairperson
- Christine Kelemen
- Cate Banks Orr
- Barb Miller
- Jim Sansone
- Ann Schulze
- Janet Steggles
- Jane Voelpel
- Stella Wilson
- Kris DeGlopper Banks

- Quorum Met (at least 5 members)

b. Liaisons/Town Hall Representatives

- Karen Young - Lakeview Liaison
- Peter Robinson - Town Board Liaison
- John Syracuse - Town Supervisor

2. Budget

a. Review Budget Reports – Tourism & LKV

i. Approve the Year to Date Reports

1. Motion: Barb Miller
2. Second: Christine Kelemen

3. Old Business

- a. Step Out Buffalo Project Update (Cate) - still waiting for other quotes
- b. 2026 Visitor Guide Distribution Update - everyone reviewed & updated list
- c. Guide Printing RFP Bid Opening Update – bid opening was 5/1 - 3 bids came in, Zenger Group sent representative to bid opening - currently waiting to hear from Town Attorney for next steps

4. New Business

- a. Town seeks input from Tourism board in order to make informed decisions about proposals and to better understand the impact on tourism from our members. They are currently looking for input on a few items:
 1. Town-Wide Comprehensive Plan Steering Committee – Gina has been asked to represent Tourism as a committee member and will bring input from Tourism to the committee and bring reports back to the Tourism Board.
 2. Allowing mobile vendors in Olcott, specifically a mobile wine truck – Gina already sent a preliminary response to Town Clerk, Tourism reviewed her comments and agreed with all of her points:
 - a. Approving it for one local business that invests in town would quickly lead to 10 popup tents owned by out-of-town wineries, bars, and food trucks from everywhere.
 - b. How does this work with our open container law?
 - c. Where will they set up the operating cart?
 - d. What will the operating days and hours be? We have wineries on the boardwalk Friday nights and we would rather not have that competition.
 - e. How will they obtain a liquor license to operate outside of a structure?
 - i. If this is allowed, would this type of license then permit anyone who applies to sell alcohol from a mobile unit? If so, we can't imagine the local bar owners would receive that well.
 - f. Newfane as a whole, prohibits street peddling & hawking and specifically specifies areas where this is prohibited including the main tourist areas of Main Street and Ontario St
 3. Miniature Horse rides – New business coming to Olcott
 - a. Concerns about specific dates because of gazebo area already in use (including Sunday concerts and Car Cruises) and safety concerns because of high traffic volume – list to be provided to Supervisor Syracuse via email but also attached to these minutes

- b. Concerns about vehicle traffic and safety of horses on busy weekends
 - c. Suggestion was made to operate the rides in Krull Park - maybe even offer pony rides

 - b. Renewed concern about traffic/safety issues on Main Street in Olcott due to increased traffic including pedestrian traffic and need for additional stop signs. Cate will gather more info including photos to share
 - c. Karen Evarts from Boat Doctors is being surprised with one of seven Travel & Tourism Week Spotlight awards from Niagara Falls USA for her dedication to tourism and fishing in Niagara County. She was nominated by Frank Campbell
 - d. Caboose update - Stella - Interior is all clean and ready to go; putting up an OPEN flag with pole at caboose; need to repaint the lettering - Christine will do the painting, Stella will purchase appropriate paint
 - e. Historical Society Apple Blossom Festival - May 17 - looking for donations of baked goods to sell in general store
6. Social Media Update - Karen Young
- a. Our traffic was slightly down for April but our numbers are still really good. Popular posts included the Broad Axe Jim marker, event posts, and food posts. Will be posting about National Travel & Tourism Week
7. Lakeview Village Update - Karen Young
- a. Shoppes are now open - weekends only until May 23rd when we open 7 days a week
 - b. Boho Siren is hosting a Basket Raffle on Mother's Day to raise money for the Mermaid Day at the Lakeview Village Shoppes event
8. OBCA Update - Jane Voelpel - OBCA purchased America 250 banners and will be putting them up in visible areas around Olcott. We will also be putting up America 250 flags that we received from the county
9. Adjourned at 10:10am

SUPERVISOR
716-778-8531

TOWN CLERK
716-778-8822
FAX 716-638-4183

ASSESSOR
716-778-8827

TAX COLLECTOR
716-778-6052

BUILDING INSPECTOR
716-778-5947

WATER/SEWER
716-778-8132



TOWN OF NEWFANE

2737 Main Street
Newfane, New York 14108
FAX 716-638-4261

JUSTICE COURT
2896 Transit Road
Newfane, New York
14108
716-778-9292

HIGHWAY
716-778-8844

WATER/SEWER
MAINTENANCE
716-778-8587

6176 McKee Street
Newfane, New York
14108
TDD 1-800-662-1220

MAY 11, 2026

DITCHING COMMITTEE MEETING

6:00PM

The Ditching Committee of the Town of Newfane, Niagara County, New York, met at the Townhall, 2737 Main Street, Newfane, NY.

The meeting was organized by Rick Coleman, head of the Ditching Committee.

Committee Members Present:

Rick Coleman, Jon Miller, Max Russell, and Jake Cooley.

Others present:

Corey J. Weber, Attorney for the Town
Joanna Seefeldt, Secretary to the Ditching Committee
Glen Klumpp, MEO for Town of Newfane.

OPENING

Rick Coleman opened the meeting with plans to secure more wetlands maps for committee members to reference. Maps should be acquired before the next meeting.

DISCUSSION WITH TOWN ATTORNEY ABOUT EASEMENTS

Corey J. Weber, Attorney for the Town, wrote up a general easement for the committee to review. He explained in depth about the legal parameters surrounding an easement. Including but not limited to the requirement for a land survey to be conducted for each easement on file, limitations for the Town and Residents once an easement is established and the process of approving each easement through a Resolution with the Town Board. Easements are permanent to the land and stay with the properties even after sale but are able to be renegotiated. The general easement can be modified for each specific circumstance. Land surveys are required for easements as they create boundaries. Max Russell expressed cost concerns surrounding having to survey each of the properties and the potential stalling of projects while waiting for easements to be passed. Rick Coleman asked if there could be a more limited agreement that could be drawn up between the Town and Resident that would not require a survey or require binding a property to an easement. The Town Attorney said there are license agreements that can be drawn up to provide protections for the Town and the property owner. Each agreement has the potential to be unique to the property and

could also include term limitations. He will draw up an example for the next meeting. Rick Coleman stressed the importance of keeping momentum of ditching plans while having the correct protections in place for all parties.

DITCHING UPDATES

Minor ditching efforts have been started due to the excess rain this season. Jon Miller is hopeful that the Highway Department will be able to start some projects and mowing shortly.

The Committee agreed that the "West Side Project" will be the starting point for the 2026 Season. This location is south of Ide Road from McClew Road to Pettit properties, between Ide Road and McKee Road. Glen Klumpp made a suggestion to start more north of where last discussed. He explained that there is some debris, pipes and a large stump that should be addressed near the Horse Stables in Hopkin's Creek before digging is started more south. The committee agreed and decided that they will start the project near Wilson-Burt Road and work south. Clearing the pipes, debris and stump should only be a 1-2-day start to kick off the project.

Rick Coleman was approached by Ken Buschard on Hess Road to look at the standing water near his property. Max Russell agreed that this area is "marshy and wet" and believes that this area would benefit from some cleaning of debris but wouldn't need much or any grading/shaping. Max also said that this would be beneficial to the home owners in this area with the water table being so high. Rick Coleman said that there would be no hauling involved because materials can be dumped on site. This project will be added to the list in addition to putting rock along the Snyder/Hill ditch at the corner of W.Creek Rd./McKee Rd.

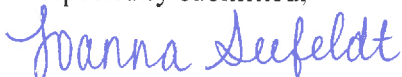
The "East Side Project" near Swigert Road and Phillips Road is the second area of priority. Rick Coleman and Max Russell walked the property and it looks better than it did last year. If land owners are on board, the committee would like to start the project before the Dannebrock project begins so they can regrade the land and clear the ditches. Wetland restrictions are not a concern because there wouldn't be digging involved, rather just clearing debris and trees. The ditches can be cleared by hand. The Committee will start getting into contact with the surrounding land owners in this area to determine access points and establish permissions.

PLAN FOR NEXT MEETING

The Committee discussed the organization of the next meeting and believe ditching efforts will be in full swing by June/July. They feel confident with the plans moving forward and will plan to schedule the next meeting late June/early July to touch base on the progression of the projects. The date is to be determined.

Meeting concluded at 7:09 p.m.

Respectfully submitted,



Joanna Seefeldt

Highway Clerk

Secretary to the Ditching Committee

Account#	Account Description	Fee Description	Qty	Local Share
	Boat Dock Balance	Boat Dock Balance	4	7,240.00
	Boat Dock Deposit	Boat Dock Deposit	1	1,870.00
	Hometown Heroes	Banner	1	300.00
	Lakeview Village Fair	Monthly Rent	1	650.00
		Security Deposit	1	10.00
	Marriage License	Marriage License	1	17.50
	Summer Recreation	Summer Recreation	29	5,900.00
		Sub-Total:		\$15,987.50
A1255	Clerks Fees	Photocopies	14	3.50
	Clerk's Fees	Birth Certified Copy	26	260.00
		Death Certified Copy	14	140.00
		Fax Fee	1	1.00
		Genealogy Search	3	66.00
		Marriage Certified Copy	6	60.00
	Conservation	Conservation	14	27.03
		Sub-Total:		\$557.53
A2544	Dog Licensing	Female, Spayed	44	330.00
		Female, Unspayed	9	139.50
		Male, Neutered	23	172.50
		Male, Unneutered	10	155.00
		Sub-Total:		\$797.00
A2590	Building Permits	Other Permits	1	50.00
	Cemetery Donations	Donations	1	400.00
	Commercial/Industrial Building	Remodel/Repair/Addition	1	50.00
	Commercial/Industrial Buildings	Roofing	1	200.00
	Demolition Permit	Commercial	2	100.00
		Residential	2	100.00
	Fence	Residential	3	75.00
	Lakeview Cemetery	Payment for Services	1	600.00
	Residential	Accessory Structures	4	311.80
		Additions, Porches, Remodling, Pole Barns	6	331.00
		Renewal	1	50.00
		Roofing	2	50.00
		Single Family	3	2,516.00
	Zoning Board	Application Fee	1	150.00
		Sub-Total:		\$4,983.80

APRIL 22, 2026

REGULAR BOARD MEETING

The Town Board of the Town of Newfane, Niagara County, New York, met at the Town Hall, 2737 Main Street, Newfane, New York, on April 22, 2026.

The following Board Members were present:

Supervisor: John Syracuse
Councilwoman: Jessica Reinhardt
Councilman: Paul Conrad
Councilman: Robert Horanburg
Councilman: Peter Robinson

Others present: Cory J. Weber, Attorney for the Town, Jon Miller, Highway/Water Superintendent, David Schmidt, Building Inspector/Code Enforcement Officer, Nick Irr, Chief Wastewater Treatment Plant Operator, JoAnn Harig, Assessor, Mary Zeller, Confidential Secretary to the Supervisor, Joseph Flagler, Assistant Dog Control Officer, Richard Coleman, Ditching Committee, Gina Guido-Redden, Tourism Committee, and 8 residents.

PRAYER & PLEDGE

Supervisor called the meeting to order at 7:00 p.m. A prayer was read by the Town Clerk and the Pledge to the flag was given.

MINUTES FILED WITH THE TOWN CLERK

Tourism Committee Meeting Minutes of April 7, 2026
Ditching Committee Meeting Minutes for April 7, 2026
Zoning Board Meeting Minutes for March 17, 2026
Town Clerk's Monthly Report to the Supervisor for March 2026
30 Day Advance Notice for Liquor License Renewal from Mariner's Landing

APPROVE PREVIOUS MINUTES

Town Clerk requested approval of the March 25, 2026 Regular Town Board Meeting Minutes. Supervisor Syracuse entertained a MOTION to approve the Minutes. Moved by Councilwoman Reinhardt, second by Councilman Horanburg on the question. Hearing no questions, all were in favor, no one was opposed. All present voted Aye. Motion Carried

COMMUNICATIONS AND PETITIONS

TOWN/HIGHWAY/SUPERINTENDENT ATTEND SCHOOL

The Town Clerk read a request from our Highway Superintendent, Jon Miller, as follows: Dear Board Members, I am respectfully requesting permission to attend the 2026 Highway School held on June 1st – June 3rd in Ithaca New York. The cost for registration, lodging and food will not exceed \$900.00. Supervisor Syracuse entertained a MOTION to approve Jon Miller's request to attend the 2026 Highway School. Moved by Councilman Horanburg, second by Councilman Conrad on the question. Hearing no questions, all were in favor, no one was opposed. All present voted Aye. Motion Carried

TOWN/MARINA/FACILITIES DIRECTOR/REQUEST FOR SEASONAL SUMMER HELP

The Town Clerk read a request from Nicholas Glosser, Facilities Director, as follows: To the Honorable Supervisor and Town of Newfane Town Board. I hereby request the approval of the following people for hiring at the Town of Newfane Marina for the 2026 season. These Seasonal Employees will begin April 1, 2026 and end September 30, 2026, their rate of pay appears after their names. Ashley Glosser, \$18.00; Cynthia Kagles, \$18.00; Cassidy Geis, \$17.00; Taylore Dorman, \$16.50; Skylar Renz, \$17.00; Shannon Dexter, \$16.50; Ethan Bronschidle, \$17.00; Lillian Owens, \$16.00; Annabelle Owens, \$16.00; Isabella Human, \$16.00 Joe Stein, \$17.00 and Jeff Hill, \$16.00. Thank you for your consideration. Supervisor Syracuse entertained a MOTION to hire the named individuals as summer help for the Marina. Moved by Councilman Conrad, second by Councilwoman Reinhardt on the question. There were no questions from the board members, all were in favor, no one was opposed. All present voted Aye. Motion Carried

TOWN/SUPERVISOR/LAKEVIEW VILLAGE/SUMMER SEASONAL EMPLOYMENT 2026

The Town Clerk read a request from Supervisor John Syracuse to the Newfane Town Board as follows: I hereby request the approval of the following people for seasonal employment at the Lakeview Village Fair Shops for the 2026 season. These seasonal employees will start as of May 2nd, 2026. Maisie Jones, \$17.00 an hour and Tyler

APRIL 22, 2026

REGULAR BOARD MEETING cont.

Staufenberger, \$16.00 an hour. Thank you for your consideration on these individuals. Supervisor Syracuse entertained a MOTION to hire the named individuals as summer help for the Lakeview Village Shoppes. Moved by Councilman Robinson, second by Councilwoman Reinhardt on the question. There were no questions from the board members, all were in favor, no one was opposed.

All present voted Aye.

Motion Carried

TOWN/BUILDING INSPECTOR/REQUEST FOR CODE BOOKS

The Town Clerk read a request from our building inspector and code enforcement officer, David Schmidt, to the Honorable Town Board as follows; I am requesting \$1,200 to \$1,400 dollars to purchase the full set of nine New York State 2025 code books for the Office of the Building Department. I appreciate your consideration to my request. Supervisor Syracuse entertained a MOTION to approve the purchase of the books for the Building/Code Enforcement Department. Moved by Councilman Conrad, second by Councilman Robinson on the question. There were no questions from the board members, all were in favor, no one was opposed.

All present voted Aye.

Motion Carried

REPORTS OF COMMITTEES AND DEPARTMENT HEADS

The following department heads were in attendance and gave a report on their department. We'll have our Highway and Water Superintendent, Jon Miller. On the highway side we are patching potholes; we had another brush pickup, spring cleanups, clean up the yards and the snow plows and cleaning up all the right of ways of downed trees from the winter. We started stockpiling some stone for the summer, taking some plows and salters off, and have been out sweeping various streets in the village and around Olcott, just getting a lot of spring stuff cleaned up and up and ready to go for the summer. On the water side, same thing, we have been cleaning up the lawns that we mow. We started mowing this week. We got all the water turned on to our seasonal buildings except for the docks in the marina, which will be later this week, maybe even tomorrow afternoon or Friday. The next round of lead and copper sampling is coming up the end of the month. We want to get that done, so we are in compliance by the first of June. We have also been repairing some sewer lines in the village and were able to get some sinkholes fixed that we have been working on. Nick Irr, Wastewater Treatment Plant Chief Operator, informed the Board that the Contractors are not back in full force yet but they are coming back occasionally. Hopefully they'll be here more next month and finish up the construction. The plant is running well; the compost plant has plenty of product if anybody's interested in compost. David Schmidt, Code Enforcement Officer, Building Inspector. So far for the month of April I've issued 15 permits. It's going to start picking up quite a bit by the looks of things. Two Applications this month for Planning Board, a site plan review and a new Short Term Rental. We had two Zoning Board Applications, one Use Variance and one Area Variance. The solar project on Transit behind Nouryon was on pause for a little while, but they did start back up taking down trees. I would imagine they're going to wait until it dries up to clean it up. I will be keeping a close eye on it. I have completed a large number of inspections this month, and some may notice that properties have been starting to be cleaned up. I'm working on them and slowly they're getting there. JoAnn Harig, Assessor, advised that the Tentative Roll has been submitted to the county. They called today and advised that we can go back up to pick it up so we can have it out for the public to review if they wish on May 1st. All the notices have been submitted to the paper for publication, so we are all set there. And now we are back out taking pictures. Joseph Flagler, Assistant Dog Control Officer and Town Constable advised the Board that their standard dog complaints for the last last month and this month have been the same, an average of approximately at least 10 a month. A considerable amount of calls coming to us about deceased animals on the road such as deer. For some reason they're calling our office constantly for us to take care of them, which is concerning, and we are wondering why that's now occurring. Another thing to reinforce is our contact and association with the NCSPCA that we work with so well. We had a family on Hatter Road that was babysitting 2 pit bulls but were owned by a person that lived in Niagara Falls. They got into a dog fight at their house, needed some medical treatment, which doesn't fall under our duties. The SPCA was willing to do their part and assist us with that. Our website's been updated with the new format that you requested, that's all completed now.

Gina Redden, Tourism Committee, we are all ready for the season's start. We're super excited about that. This is a busy time of year for us. At the shops, we have 100% occupancy like we always do. Very exciting collection. We go down in the fall and we do an inspection, shop by shop by shop, and then the boardwalk so we can get quotes and plan maintenance over the winter and then do the repairs in the spring. We don't always get them all done in the spring, however, we were able to make great progress this spring. We had quite a significant repair at Chenez Popcorn, the joists underneath were rotted. We've had spot repairs on that floor done before and we had to take it all up and they had to dig out and put some new concrete in and put the footers and then rebuild it. It's all done so that building is sound. The report I turned in has a list of everything we did this spring. We have only a couple left to do. One is a safety issue, the northwest corner of the deck, which is actually a separate platform. The retaining wall underneath is 2 slabs of concrete, one that goes forward to the north, and then another one that comes out. That is where that boat sits. The slab to the west has sunk. Working Hands is going to expose it and

then jack it up and then close it back up. So that should be fine. A couple of years ago when that started, we put in a half handrail, which worked because it broke up the pedestrian way. We did that so that nobody would trip. So now that half handrail will come down. The highway department's going to pour the concrete over on the access to the west side. So it looks like the access on the east side, because it's wider, the access on the east side is very narrow. And now that Brownies is still active and there are more tables there, people in wheelchairs, people with strollers, they have a hard time getting through. This will be another access point.

We issued the RFP for the guide printing, John, thank you. And Donna, thank you. And Cory, thank you and everybody who took part in that, it helped us out a lot and was really appreciated. Hopefully, that will help us keep our prices down. We are selling more and more ads to the guidebook every year. All of the books that we send out remotely to the distribution companies are gone. Our first round of local distribution went out as well. We submitted our grant for the Niagara County Council for the Arts. They help offset our prices for the live music. Niagara County's grant did go down. We're hopeful that we will at least get something. We will know soon, but we budgeted for all the music anyway, Grant or not. The webcam project is finished, that is up, that is running, that is live on YouTube, and it's also been embedded on the Town website site and also on Tourism's website. We sent that link out to quite a number of the vacation rental owners and the charter captains and they're all using it. The event calendar is live and online, and our other big promotional activity this year that may come about is stemming from conversations with Step Out Buffalo to look at purchasing a professional promotional package. The price is a little bit more than we're used to spending, so we're still discussing. We haven't firmly decided to go either way. Everything is starting to open up. The Blues opens May 1st, the shops open May 2nd. They are just for the weekends in May, they convert to seven days a week on Memorial Day. The Apple Blossom Festival is May 17th. Carousel Park opens on the 23rd and the Log Cabin opens on the 29th. Our concert series begins at the end of the month as well as the car shows and the Van Horn tours. The Supervisor asked Gina about the award that the tourism committee received. The County's Tourism Department honored our Tourism Group with an achievement award for our work in this area. In addition to the luncheon they're making a professional video about our work. And as I understand it, we will have access to that digital media when they are done with it. The Supervisor congratulated Gina and the Tourism Committee for their hard work and accomplishments.

Rick Coleman, Ditching Coordinator, advised the Board that the Ditching Committee was formed in January and consists of himself, John Miller, Max Russell, and Jay Cooley. They met again on April 7th, and discussed the day plans. He and Max attended a meeting with the Town Supervisors in our County to try to get a little bit of coordination going. The DEC was also there giving us some guidance on what is acceptable as far as wetlands. We received a lot of contact information at that meeting; it was a good positive meeting. We also gained a little bit of understanding for what it means to be somebody sitting in their seats. We requested from our Engineers, updated wetland maps because that has changed and hopefully doesn't affect us and what we're trying to accomplish. We also discussed the game plan. We wanted to concentrate on some of the major tributaries to free them up. Obviously, you can't get water to go where it's not going to go in a big, big picture. So that's where we're going to start out. The first location is south of Ide Road from McKee Road to the Pettit local properties. We are just going to clear that all out and also going to be clearing out debris in that area. Rick stated he's done a bit of walking and there's quite a bit of downed branches and stuff that could be cleared out and help in the flow. And then the second location is surrounding the Transit Road and Drake Settlement area, we are going to work on that also. That's going to start out this season, and then we'll add to that in a second round. The Supervisor thanked Rick and Max for all they are doing. Rick stated he will be asking our Attorney for the Town to start working on Easements that we can obtain from property owners including language that if and when a property changes hands we are able to just seamlessly continue on.

NEW BUSINESS

TOWN/SUPERVISOR/RESOLUTION #12-2026/NATIONAL DAY OF PRAYER

The Supervisor brought forward the following: RESOLUTION NO. 12-2026 OF THE TOWN BOARD, TOWN OF NEWFANE, NY, RECOGNIZING THE NATIONAL DAY OF PRAYER. WHEREAS, Throughout the history of America prayers have been lifted up, seeking the Lord in every generation for direction, protection, provision, so that God would be glorified and "Bless America," resulting in America being filled with His glory, grace, and goodness as He has answered our prayers for over 250 years; and WHEREAS, From the first pilgrims' prayerful covenant with God in the Mayflower Compact to the Declaration of Independence, and in every State Constitution, God is glorified, given reverence and thanks, compelling the prayers of our Continental Congress that formed our nation to continue to flow fervently across America in this generation and in rededication, personally and corporately, to the Creator acknowledged in our Declaration, and placing our "firm reliance on the protection of divine Providence;" and WHEREAS, The National Day of Prayer is a Public Law established in the United States Congress in 1952 approved by a Joint Resolution, signed by President Truman and amended by Congress and President Reagan with Public Law 100-307 in 1988, affirming that it is essential for us as a nation to pray and directs the President of the United States to set aside and proclaim the first Thursday of May annually as a National Day of Prayer; and WHEREAS, In our Town and across America the observance of the National

Day of Prayer will be held on Thursday, May 7, 2026, with the theme, "Glorify God Among the Nations, Seeking Him in All Generations" based on the verse in 1 Chronicles 16:24, "Tell of His glory among the nations, His wonderful deeds among all the peoples." and throughout our Town and I commend this observance to our citizens and request that prayers would be lifted up throughout our Town; with every generation seeking the Lord as we rededicate our lives, Town, and nation to the glory of God. NOW THEREFORE, the Town Board of the Town of Newfane hereby supports and proclaims May 7, 2026, as National Day of Prayer. The Supervisor entertained a MOTION to accept the Resolution. MOTION moved by Councilman Robinson, second by Councilwoman Reinhardt on the question. There were no questions from the board members, all were in favor, no one was opposed.

All present voted Aye.

Motion Carried

TOWN/SUPERVISOR/RESOLUTION #13-2026 JAZZ FESTIVAL CALLED "OLCOTT BEACH JAZZ TRAIL"

The Supervisor brought forward the following: RESOLUTION #13-2026 OF THE TOWN BOARD, TOWN OF NEWFANE, NY, RESOLUTION SPONSORING JAZZ FESTIVAL CALLED "OLCOTT BEACH JAZZ TRAIL". WHEREAS, Olcott Beach is a major tourist area in the Town Of Newfane, due to its location on Lake Ontario, and the many attractions it offers tourists, such as being a premier fishing location in New York State, being the location of the Olcott Beach Carousel Park, having the most beautiful park in Niagara County, a freshly sanded beach with lifeguards for swimming, numerous bed and breakfasts, many cottages and motels for tourists and fishermen, fine restaurants, the location of the Lakeside Village Shoppes, a unique and vibrant shopping center; and WHEREAS, Olcott Beach has many events in the summertime to attract tourists and citizens of the community, in order to bolster the businesses of Olcott Beach and the Town of Newfane in general, and thereby improve the economy of the area; and WHEREAS, the "Olcott Beach Jazz Trail" is a Jazz Festival to be held on September 6, 2026 in various locations in Olcott Beach, which will bring thousands of people to Olcott Beach, which will help the businesses and enhance the economy of same; and WHEREAS, it is in the best interests of the Town of Newfane to sponsor this Jazz Festival; NOW, THEREFORE, BE IT RESOLVED, that the Town of Newfane does hereby sponsor the Jazz Festival called the "Olcott Beach Jazz Trail", to be held on September 6, 2026, at various locations at Olcott Beach; and BE IT FURTHER RESOLVED, that the Town of Newfane selects James J. Sansone, as an independent contractor to organize said Jazz Festival, to serve without compensation or fee, and does hereby authorize James J. Sansone to select a committee to assist him in this endeavor, and further authorizes him to take any and all actions necessary, on behalf of the Town, including the closing and blocking of streets and /or sidewalks, the placing of bands, food trucks, signs or any other items necessary for the proper operation of the festival onto the sidewalk, street, and road rights of way of the Town the obtaining and hiring of performers, and the obtaining of funding for said festival, towards the successful accomplishment of same. The Supervisor entertained a MOTION to approve the Resolution. MOTION made by Councilman Robinson, second by Councilman Conrad on the question. There were no questions from the board members, all were in favor, no one was opposed.

All present voted Aye.

Motion Carried

TOWN/SUPERVISOR/SEWER DISTRICT/RESOLUTION #14-2026/RESOLUTION AUTHORIZING AN AGREEMENT WITH G&G MUNICIPAL CONSULTING AND GRANT WRITING FOR THE PERFORMANCE OF AN INCOME SURVEY FOR THE TOWN OF NEWFANE SEWER DISTRICT

The Supervisor brought forward the following: RESOLUTION #14-2026 TOWN BOARD OF THE TOWN OF NEWFANE, NEW YORK RESOLUTION AUTHORIZING AN AGREEMENT WITH G&G MUNICIPAL CONSULTING AND GRANT WRITING FOR THE PERFORMANCE OF AN INCOME SURVEY FOR THE TOWN OF NEWFANE SEWER DISTRICT. WHEREAS, the Town of Newfane (the "Town") seeks to perform capital improvements to the Town of Newfane Sewer District infrastructure; and WHEREAS, the Town Board has determined that updated demographic and income data is essential to better position the Town to achieve grant funding and low-interest financing for these critical improvements; and WHEREAS, the previous income survey for the Sewer District is now outdated and requires refreshing to meet current funding agency regulations; and WHEREAS, G&G Municipal Consulting and Grant Writing, located at 131 South Union Street, Spencerport, NY 14559, previously conducted a survey for the Town which successfully resulted in the acquisition of nearly \$3 million in grant funding; and WHEREAS, G&G Municipal Consulting and Grant Writing has submitted a proposal to conduct a new Income Survey for a fee of \$25,990.00 plus the cost of postage; NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF NEWFANE AS FOLLOWS: 1. Authorization: The Town Board hereby authorizes the Town Supervisor to enter into and execute an agreement with G&G Municipal Consulting and Grant Writing to conduct an Income Survey for the Town of Newfane Sewer District. 2. Compensation: The Town is authorized to pay a fee of \$25,990.00, plus the actual cost of postage, as outlined in the attached proposal. 3. Confidentiality: All raw data collected during the survey process shall be treated as confidential and proprietary to G&G Municipal Consulting and Grant Writing. 4. Data Security: G&G shall maintain all survey data securely and shall not share such information except as required by and in accordance with specific funding agency

regulations. 5. Purpose: The data collected shall be utilized to support the Town's efforts in securing state and federal grant funding for sewer district capital improvements. 6. Effective Date: This Resolution shall take effect immediately. Supervisor entertained a MOTION to approve the Resolution. MOTION made by Councilman Horanburg, second by Councilwoman Reinhardt on the question. Hearing no questions from the Board, the Supervisor requested a roll call vote as follows:

- Councilwoman Reinhardt: Aye
- Councilman Robinson: Aye
- Councilman Conrad: Aye
- Councilman Horanburg: Aye
- Supervisor Syracuse: Aye

Motion Carried

TOWN/SUPERVISOR/RESOLUTION #15 – 2026 TYPE 2 SEQR/SEWER SYSTEM IMPROVEMENTS PROJECT

The Supervisor brought forward RESOLUTION #15-2026 TOWN BOARD OF THE TOWN OF NEWFANE, NEW YORK, TYPE 2 SEQR - SEWER SYSTEM IMPROVEMENTS PROJECT. WHEREAS, in compliance with Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act-SEQR) of the Environmental Conservation Law, the Newfane Town Board has reviewed the Sewer System Improvements Project proposed in the Town of Newfane, and WHEREAS, the completion of these improvements are subject to the New York State Environmental Quality Review Act, SEQRA; and WHEREAS, the Town Board of the Town of Newfane has classified the action as a Type II action which are not subject to SEQR review; and WHEREAS, the Town of Newfane has determined that the proposed project, which is a Type II action based on Section 617.5 part c (2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 of this Part. THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Newfane, after considering the action proposed herein, reviewing the criteria contained in Section 617.5 part c2of the Rules and Regulations of the SEQRA Regulations for the Sewer System Improvements Project, determines that the action is a Type II action and is not subject to SEQR review; and NOW, THEREFORE, BE IT RESOLVED, that the Town of Newfane Board hereby determines that the proposed project is a Type II action and therefore is not anticipated to result in any significant adverse impact, and in accordance with SEQR, no SEQR determination of significant, EIS or findings statement is required. The Supervisor entertained a MOTION to approve the Resolution. MOTION made by Councilwoman Reinhardt, second by Councilman Conrad on the question. Hearing no questions from the Board, all were in favor, no one was opposed.

All present voted Aye.

Motion Carried

TOWN/SUPERVISOR/RESOLUTION #16 – 2026 TOWN OF NEWFANE 2025 BUDGET TRANSFERS

The Supervisor brought forward the following: RESOLUTION NO #16-2026 TOWN OF NEWFANE 2025 BUDGET TRANSFERS, April 22, 2026. WHEREAS, the Town of Newfane is in the process of closing the accounting records of the fiscal year ended December 31, 2025; and WHEREAS, certain appropriation accounts were noted to need adjustments to allow for appropriate closing of accounts; and WHEREAS, the funding for these adjusted appropriations is available within other appropriation accounts in the Town’s 2025 Budget; NOW THEREFORE BE IT RESOLVED, that the Town Board hereby authorizes the adjusting of the Town’s 2025 Budget on the attached pages. (See attached pages for Budget Transfers). The Supervisor entertained a MOTION to approve the Resolution. MOTION made by Councilwoman Reinhardt, second by Councilman Robinson on the question. Hearing no questions from the Board, the Supervisor requested a roll call vote as follows:

- Councilwoman Reinhardt: Aye
- Councilman Robinson: Aye
- Councilman Conrad: Aye
- Councilman Horanburg: Aye
- Supervisor Syracuse: Aye

Motion Carried

TOWN/SUPERVISOR/RESOLUTION #17 – 2026 TOWN OF NEWFANE AMENDING 2025 BUDGET

The Supervisor brought forward the following: RESOLUTION NO #17-2026 TOWN OF NEWFANE AMENDING 2025 BUDGET APRIL 22, 2026. WHEREAS, the General Fund, Water Fund, Sewer Fund and Refuse Fund exceeded the amount budgeted for the fiscal year ended December 31, 2025; and WHEREAS, the General Fund received excess Sales Tax, excess Interest Earnings, excess Mortgage Tax, and excess State Aid to cover such expenditures; and WHEREAS, the Water Fund received excess Metered Sales to cover such expenditures; and WHEREAS, the Sewer Fund received excess Sewer Charges to cover such expenditures; and WHEREAS, the Refuse Fund received excess Garbage and Refuse Charges Revenue to cover such expenditures; and NOW THEREFORE BE IT RESOLVED, that the Town Board hereby authorizes the following amendments to the Town’s 2025 budget in the General Fund, Water Fund, Sewer Fund, and Refuse Fund, provide

funding for such expenditures. The 2025 budget hereby is amended effective immediately. (See attached pages) The Supervisor entertained a MOTION to approve the Resolution. MOTION made by Councilman Conrad, second by Councilman Horanburg on the question. Hearing no questions from the Board, the Supervisor requested a roll call vote as follows:

- Councilwoman Reinhardt: Aye
- Councilman Robinson: Aye
- Councilman Conrad: Aye
- Councilman Horanburg: Aye
- Supervisor Syracuse: Aye

Motion Carried

TOWN/SUPERVISOR/RESOLUTION #18 – 2026 TOWN OF NEWFANE 2025 BUDGET – USE OF FUND BALANCE

The Supervisor brought forward the following Resolution. RESOLUTION NO #18-2026 TOWN OF NEWFANE 2025 BUDGET – USE OF FUND BALANCE April 22, 2026. WHEREAS, the General, Sewer, and Refuse Funds exceeded the amount budgeted for the fiscal year ended December 31, 2025; and WHEREAS, the General, Sewer and Refuse Funds have fund balance available from prior years’ operations to cover such expenditures; and NOW THEREFORE BE IT RESOLVED, that the Town Board hereby authorizes the following adjustments to the Town’s 2025 budget in the General, Sewer and Refuse Funds to provide funding for such expenditures. The 2025 budget hereby is amended effective immediately. (See attached pages for Fund Balance). The Supervisor entertained a MOTION to approve the Resolution. MOTION made by Councilman Horanburg, second by Councilman Robinson on the question. Hearing no questions from the Board, the Supervisor requested a roll call vote as follows:

- Councilwoman Reinhardt: Aye
- Councilman Robinson: Aye
- Councilman Conrad: Aye
- Councilman Horanburg: Aye
- Supervisor Syracuse: Aye

Motion Carried

TOWN/SUPERVISOR/APPROVE AMUSEMENTS LICENSE

The Supervisor brought forward the following: RESOLUTION #19-2026 OF THE TOWN BOARD, TOWN OF NEWFANE, NY, RESOLUTION APPROVING AMUSEMENTS LICENSE APPLICATION. WHEREAS, Chapter 64 of the Code of the Town of Newfane requires that any person seeking to conduct, operate, or carry on a public place of amusement for money or hire within the Town of Newfane must first obtain a license from the Town Board of the Town of Newfane; and WHEREAS, Dream Star Stables LLC and Jennifer Dee, located at 3205 Quaker Road, Gasport, New York 14067, has submitted a completed application to the Town Clerk for an Amusements License to operate a miniature horse carriage ride business at Town-sponsored and/or other public events within the Town of Newfane; and WHEREAS, the Town Clerk has received said application and has submitted the same to the Town Board for review and approval in accordance with § 64-3 of the Code of the Town of Newfane; and WHEREAS, the Town Board has reviewed the application, including all supporting documentation submitted therewith; and WHEREAS, the applicant has paid the required license fee of \$1.00; and WHEREAS, the applicant has not yet provided proof of insurance naming the Town of Newfane as an additional insured; and WHEREAS, the Town Board has determined that the proposed amusement activity is a lawful activity appropriate for licensure under Chapter 64 and does not fall within any exemption set forth in § 64-4 of the Code of the Town of Newfane; and WHEREAS, the Town Board finds that approval of this license is in the best interests of the Town of Newfane and its residents; NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Newfane hereby approves the Amusements License application submitted by Dream Star Stables LLC and Jennifer Dee for the operation of a miniature horse carriage ride business within the Town of Newfane; and BE IT FURTHER RESOLVED, that issuance of the Amusements License by the Town Clerk is expressly conditioned upon the applicant providing a certificate of insurance naming the Town of Newfane as an additional insured, in a form acceptable to the Attorney for the Town; and BE IT FURTHER RESOLVED, that upon satisfaction of such condition, the Town Clerk is hereby authorized and directed to issue an Amusements License to Dream Star Stables LLC and Jennifer Dee, subject to the following conditions: The license shall be valid from the date of issuance through January 1, 2027, in accordance with § 64-5 of the Code of the Town of Newfane. The licensee shall maintain general liability insurance in an amount not less than \$1,000,000 throughout the term of the license, with the Town of Newfane named as an additional insured, and shall provide the Town Clerk with updated certificates of insurance upon each renewal. The licensee shall comply with all applicable provisions of Chapter 64 of the Code of the Town of Newfane, as well as all other applicable local, county, state, and federal laws, rules, and regulations. The licensed activity shall be conducted only at locations and during hours approved by the Town Board or its designee. Prior to each event, the licensee shall coordinate with, and obtain permission from, the Town Board or its designee regarding the proposed route and location(s) to

be utilized during that event, including any planned stops, turns, or areas of operation. No route or location shall be used that has not been expressly approved in advance. The Town Board or its designee reserves the right to modify, restrict, or deny any proposed route or location in the interest of public safety, traffic management, or event coordination. The licensee shall ensure that all animals used in the operation are properly cared for, adequately supervised, and in compliance with all applicable New York State Agriculture and Markets Law requirements, including current health certifications. The license is personal to the applicant, is not transferable or assignable, and shall be displayed or made available for inspection upon request by any Town official or law enforcement officer during operation. Any violation of the conditions of this license or of Chapter 64 of the Code of the Town of Newfane may result in immediate revocation of the license and shall subject the licensee to penalties as provided in § 64-6 of the Code of the Town of Newfane. BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon its adoption. The Supervisor entertained a MOTION to approve the Resolution. MOTION made by Councilman Conrad, second by Councilwoman Reinhardt on the question. Hearing no questions from the Board, all were in favor, no one was opposed. All present voted Aye. Motion Carried

TOWN/SUPERVISOR/INCREASE AND IMPROVEMENT OF FACILITIES OF CONSOLIDATED SEWER DISTRICT #1, IN THE TOWN OF NEWFANE

The Supervisor brought forward the following: RESOLUTION #20-2026 OF THE TOWN BOARD, TOWN OF NEWFANE, NY, INCREASE AND IMPROVEMENT OF FACILITIES OF CONSOLIDATED SEWER DISTRICT NO. 1, IN THE TOWN OF NEWFANE, IN THE COUNTY OF NIAGARA, NEW YORK, PURSUANT TO SECTION 202-b OF THE TOWN LAW, CALL FOR PUBLIC HEARING. The Supervisor entertained a MOTION to approve the Resolution. MOTION made by Councilman Horanburg, second by Councilman Conrad on the question. Hearing no questions from the Board, the Supervisor requested a roll call vote as follows:

- Councilwoman Reinhardt: Aye
- Councilman Robinson: Aye
- Councilman Conrad: Aye
- Councilman Horanburg: Aye
- Supervisor Syracuse: Aye

Motion Carried

PAY BILLS

The Supervisor entertained a MOTION to approve the payment of claims totaling \$2,057,124.86, bills paid in April, 2025, Vouchers #40045-40842-38246, as audited by the Supervisor and Department Heads and as per Abstract Sheets dated 04/21/2026 which will be filed with the official record.

General Fund	\$ 198,153.22
Highway Fund	\$ 230,704.49
Water Fund	\$ 162,804.75
Sewer Fund	\$ 223,631.68
Lighting District	\$ 16,814.87
Refuse District	\$ 150,728.54
Fire Prevention District	\$1,025,115.00
Trust & Agency	\$ 7,244.31
Capital Projects	\$ <u>41,928.00</u>
TOTAL APPROVED	\$2,057,124.86

Motion made by Councilman Robinson, second by Councilman Conrad on the question. There were no questions, all were in favor, no one was opposed.

Motion Carried

PUBLIC COMMENTSThe Supervisor advised the audience of the protocol expected to be followed during the Public Comments Period. The Supervisor opened the floor. Brian Hellner, 2653 Fuller Road. He indicated he just wanted to follow up on a complaint that he filed. He sent a picture to Corey Weber, Attorney for the Town, the

APRIL 22, 2026

REGULAR BOARD MEETING cont.

Supervisor and David Schmidt, Building Inspector/Code Enforcement Officer regarding 2524 Fuller Road. I know that that complaint has been there at least for six months. He was just wondering if this going to court now. David Schmidt, Building Inspector stated he contacted them and they are going to start working on it. Brian asked if we have a timeframe; we've kind of said this for about a year now. David advised he will watch if he starts the work, if he doesn't start working on it, then he'll be going to court. Brian asked by what day. David replied that he just hadn't thought about it yet. Brian asked if he could follow up with David in 30 days. David replied "Sure, yes".

Max Russell, Hess Road, Appleton, wanted to make a comment regarding the Nouryon solar project on Transit Road. He was wondering if the town board has had any movement on seeking an easement for the waterways that run through there. H wasn't sure what the status of all that was. During the planning board process, he aired some opinions frequently at the planning board meetings, asking the planning board to do anything within their power to try to seek an easement on those waterways. We have farm businesses that have fields in the cold storage property, all drains through that Nouryon project, which then goes through Jeff Hiller's property and then eventually crosses Godfrey Road, where I know Mr. Jon Miller was just cleaning up that section that loops behind the creek. So that's a pretty important waterway. He knows there's some sewer infrastructure through there as well. He wasn't sure if the town officially asked for an easement from the property owner to try to button that up. If they haven't, he thinks that would be a great opportunity. Looking at the construction activities or tree clearing activities that are going on, it appears that things are going to move pretty quick. I see some of that heavy machinery went right through some road ditches. I'm sure Jon Miller is all over that. I see they already patched up some track issues. He expressed his concern with the way these contractors with these big projects just descend in not really care about ditches. He stated he cares about ditches and will help the town get some paperwork on the books and filed with the deed to make sure future generations can make sure that water flows. The Supervisor asked that this be looked into so we can try and get some answers for Max.

ANNOUNCEMENTS/COMMENTS FROM THE BOARD

- Next Work Session, Thursday, May 14, 2026 at 6:00 p.m.
- Electronic Recycling, Saturday May 15, 2026 9:00 a.m. to 1:00 p.m. Town Highway Garage
- Senior Spring Fling, Saturday, May 15, 2026, 4:00 p.m. to 8:00 p.m., Newfane Community Center, sponsored by the Newfane Lions Club
- Town Hall closed Monday, May 25th for Memorial Day
- Next Month Board Meeting, Wednesday, May 27, 2026 at 7:00 p.m.

Councilman Horanburg wanted to thank D.J. Gerling Electric for the installation of the lights in the Community Center. The Supervisor agreed, they did a wonderful job.

EXECUTIVE SESSION opened at 7:51 p.m.

The Supervisor brought forward a MOTION to enter into executive session for the purpose of discussing proposed pending or current litigation. Moved by Councilman Hornburg, second by Councilwoman Reinhardt. On the question. Hearing no questions, all were in favor, no one was opposed.

Motion is carried.

EXECUTIVE SESSION closed at 8:03 p.m.

The Supervisor brought forward a MOTION to close the executive session and continue the Regular Board Meeting. Moved by Councilman Conrad, second by Councilman Horanburg. All were in favor, no one was opposed.

Motion Carried

ADJOURN

The Supervisor entertained a MOTION to adjourn. Motion made by Councilman Conrad, second by Councilman Robinson. All were in favor, no one was opposed.

Motion Carried

Meeting adjourned at 8:06 p.m.

Respectfully submitted,

Donna M. Lakes, Town Clerk

MAY 14, 2026

PUBLIC HEARING

The Town Board of the Town of Newfane, Niagara County, New York, met at the Town Hall, 2737 Main Street, Newfane, New York, on May 14, 2026.

The following Board Members were present:

Supervisor: John Syracuse
Councilwoman: Jessica Reinhardt
Councilman: Peter Robinson
Councilman: Paul Conrad
Councilman Robert Horanburg Absent

Others present:

Cory J. Weber, Attorney for the Town, David Schmidt, Building Inspector/Code Enforcement Officer, Brian Sibiga, Wendel Engineering and 2 residents.

CALL TO OPEN THE PUBLIC HEARING

The Supervisor called the Public Hearing to order at 5:45 p.m. The Supervisor stated that, for the record, the Town Clerk presented the Notice of Public Hearing along with the Affidavit of Publication from the Union Sun and Journal, evidencing publication on April 29, 2026, to the Board. The Supervisor introduced the Public Hearing in the matter of the increase and improvement of facilities of Consolidated Sewer District No.1 in the Town of Newfane, in the County of Niagara, New York, pursuant to Section 202-b of the Town Law to the public.

The Supervisor asked if there were any interested persons present who wished to come forward and speak on this matter. The floor is now open. No one came forward. The Supervisor again asked if there were any interested people present who wished to come forward and speak regarding the matter of the increase and improvement of facilities of Consolidated Sewer District No.1 in the Town of Newfane, in the County of Niagara, New York, pursuant to Section 202-b of the Town Law. No one came forward. The Supervisor stated that he would ask one more time, For the third time, is there anyone present who is interested to speak on this matter. No one came forward. Hearing no one wishing to speak the Supervisor declared the Public Hearing closed.

The Public Hearing was closed at 5:48 p.m.

Respectfully submitted,

Donna M. Lakes
Town Clerk